

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, MARCH 3, 2025 TIME: 7:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser

https://us06web.zoom.us/webinar/register/WN_yQXXNrATjWNNz3bA3Cvaw

AGENDA

- I. WORK SESSION
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting]
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION

VI. PLEDGE OF ALLEGIANCE

MAYOR'S AWARD

1. Portsmouth High School Boys Alpine Ski Team Wins Second Straight Division I State Championship

VII. ACCEPTANCE OF MINUTES – JANUARY 21, 2025 & FEBRUARY 3, 2025

VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS

1. *Unveiling of the Artwork Entitled "Salt Piles" by Carl Austin Hyatt

IX. PUBLIC COMMENT SESSION *(This session shall not exceed 45 minutes) – (participation may be in person or via Zoom)*

X. PUBLIC HEARINGS AND VOTE ON ORDINANCES AND/OR RESOLUTIONS

Public Hearings and Second Reading of Ordinances:

- A. PUBLIC HEARING AND SECOND READING of Ordinance amendment to Chapter 10 – Zoning Ordinance – Zoning Map, Article 4, Zoning District and Use Regulations, Section 10.421 – District Location and Boundaries, Section 10.421.10, be amended to remove 185 Orchard Street, Tax Map 152, Lot 2-1 from the Historic District Overlay ***(Sample motion – move to pass second reading and schedule a third and final reading at the March 17, 2025, City Council meeting)***
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS

- B. PUBLIC HEARING AND SECOND READING of Ordinance amendment to Chapter 1, Administrative Code, Article IV – Commissions and Authorities, Section 1.413 – Sustainability Committee (***Sample motion – move to pass second reading and schedule a third and final reading at the March 17, 2025, City Council meeting***)
- PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS

Third and Final Reading of Ordinance:

- C. Third and Final Reading of Ordinance amendment to Chapter 1, Administrative Code, Article XVI – Adoption of Fees by Budget Resolution, Section 1.1601 – Purpose, Section 1.1602 – Procedure, Section 1.1603 – Exclusion, Section 1.1604 – Default, of the Ordinance of the City of Portsmouth (***Sample motion – move to pass third and final reading of the ordinance as presented***)

XI. CITY MANAGER’S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager’s Items Which Require Action:

1. Request to Restore Involuntarily Merged Lots at 25 Sims Avenue (***Sample motion – move to refer this request to the Planning Board and the City Assessor for a report back***)
2. License Extension for 50 South School Street (***Sample motion – move that the City Manager be authorized to execute and accept the License Extension to encumber a parking space in the parking lot that abuts the South School Street Park as requested***)

XII. CONSENT AGENDA

- A. Letter from Ashley Blackington, Portsmouth Girls Softball Association (PGSA), requesting permission to hang banners in the outfield and behind the backstop at the Tony Rahn fields on Pease from March to June (***Anticipated action – move to refer to the City Manager with Authority to Act***)
- B. Letter from Stephen Infascelli, Marathon Sports, requesting permission to hold the Portsmouth 5K (formerly known as “Cisco Portsmouth 5K”) on Sunday, May 25, 2025 (***Anticipated action – move to refer to the City Manager with Authority to Act***)

- C. Letter from Warren Widener, Seacoast Lacrosse Club, requesting permission to place temporary signage on the fences at the Portsmouth Recreation Athletic Field for the Spring 2025 lacrosse season (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- D. Letter from Kate Moran, Leukemia & Lymphoma Society, requesting permission to hold the annual Light The Night (LTN) on Saturday, October 4, 2025 (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- E. Letter from Phillip Boisvert, New Hampshire Water Pollution Control Association (NHWPCA), requesting permission to hold a 5K Race at Pease on Saturday, October 11, 2025 (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- F. Letter from Rich Clyborne, Gundalow Company, requesting permission to conduct the 2025 Round Island Regatta on Saturday, August 9, 2025, at the Robert P. Sullivan Boat Launch at Peirce Island (**Anticipated action – move to refer to the City Manager with Authority to Act**)

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Email Correspondence (**Sample motion – move to accept and place on file**)

XIV. MAYOR McEACHERN

- 1. *Request from School Board to Establish a Work Session regarding the FY26 Budget

XV. CITY COUNCIL MEMBERS

A. COUNCILOR TABOR

- 1. Fee Committee Report (**Sample motion – move to eliminate the \$75.00 table fee and \$10.00 chair fee under the Sidewalk Obstruction ordinance Chapter 9, Article V, Section 504C effective immediately so long as the tables and chairs are open to general use, not just for patrons of the business seeking the permit**)
- 2. Housing Committee recommendation of a Payment in Lieu schedule as required in the Gateway Neighborhood Overlay District ordinance (**Sample motion – move to approve the Payment in Lieu fee table recommended by the Housing Committee as shown in the packet, subject to update next year and every two years after that by the Fee Schedule Study Committee or City Council. Proceeds paid will go to the city's Housing Trust Fund for the purpose of creating and preserving below market rate housing in Portsmouth**)

B. COUNCILOR MOREAU

1. *Planning Board Recommendation regarding Zoning Ordinance relating to Accessory Uses to Permitted Residential Uses

XVI. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda)

XVII. CITY MANAGER'S INFORMATIONAL ITEMS

1. Public Meeting for Bicycle and Pedestrian Plan
2. Delayed Opening - Customer Service Pilot Program
3. *2025 Outdoor Dining Update

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**